



Yale University Office of the Fire Marshal Fire Code Compliance

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PORTABLE SPACE HEATER SAFETY

Portable space heaters can be a potential source of ignition. Proper use, applicable code requirements, and manufacturer's recommendations must be followed at all time to maintain a safe environment.

If a space is not being adequately heated using the building's heating system, the following actions must be taken:

- Contact Facilities Operations at (203) 432-6888 and report the condition.
- If the buildings heating system cannot be repaired in a timely manner, Facilities Operations may recommend a temporary space heater meeting the precautions listed below.

Improper use of a space heater could result in a substantial fire and life safety hazard. To reduce the risk of fire, the requirements listed below, must be followed at all times:

- Before use, inspect unit, attached cord, and wall power receptacle for visible damage. If damage is found, discontinue use and contact Facilities Operation for assistance. Never use/give away a damaged unit.
- Read and comply with all manufactures instructions before use.
- Never leave unit unattended. Always unplug unit when not in the immediate vicinity of it.
- Keep a 3 feet area around the unit, when in use, that is clear of all combustibles.
- Ensure unit has a "tip over" feature that automatically shuts the unit off if it is accidentally turned over.
- Ensure unit is UL listed and has the UL sticker/markings on it.
- Use only units with 3-prong grounded plugs and wall receptacles with the same. Never use extension cords or adapters when powering a unit.

Be Alert and Be Safe