



# Yale University Office of the Fire Marshal Fire Code Compliance

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## TOASTER OVEN SAFETY FACT SHEET

When using any appliance, basic fire safety procedures should be used. The following are concepts, which will drastically reduce the possibility of an incident occurring.

- Read all instructions before appliance is used.
- Be careful not to touch hot surfaces. When operating the toaster make sure that the handles and knobs that are provided are used.
- When the unit is not in service, make sure it is unplugged.
- Allow unit to cool before it is moved, covered or cleaned.
- When unit is in operation, make sure three (3) foot area around the toaster is free of all combustibles. Do not use unit if covered.
- If the plug, cord or toaster unit is damaged, discard the unit immediately. A malfunctioning unit is not to be sold or given away.
- Only use the toaster for items that are meant to be toasted.
- Do not use attachments or pans that are not recommended to be used with the unit.
- Use direct supervision when toaster is used by children.
- When in use, the toaster should never be left unattended.
- When operating the unit make sure that the cord for the unit is out of the way, and is not hanging over the edge of the counter. Also, make sure that the cord is not subjected to direct contact and a safe distance away from a heat source.
- The crumb tray should be emptied and cleaned on a daily basis. When this cleaning occurs make sure the unit is unplugged and cool.
- Do not cook, warm or toast rice cakes, fried foods, or non-bread items.
- Heat pastry filled or frosted items on the lightest setting.

**REMEMBER proactive actions can minimize the possibility of a fire or accident.**

**Be Alert and Be Safe**